



THE UK
SEPSIS
TRUST

Volunteer Event Summary

Volunteer's name:

Event name:

Description:

Key contact:

Audience/Attendee number:

Address of event/ area it was held:

Date:

Start time:

Finish time:

Extra hours:

(please indicate any time spent outside of event hours working in a voluntary capacity for the Trust)

Travel time:

Setting up/ Packing up:

Event/other organisation:

Follow up:

(are there any follow up actions from this event e.g. fundraising interest, volunteering interest, support for the charity, contact details of interested parties?)

Comments: *(any other feedback or comments about the event, questions asked, suggestions for improvement etc.)*